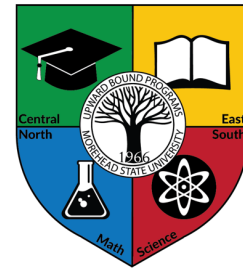


## The Upward Bound Programs

Morehead State University  
150 University Blvd., Box 783  
Morehead, KY 40351  
www.moreheadub.org  
upwardbound@moreheadstate.edu  
(606) 783-2611  
Fax: (606) 783-9114



February 19, 2020

Dear Parents of Upward Bound & Upward Bound Math & Science Students:

The beginning of the Upward Bound Summer Program is rapidly approaching. We are excited to have your student on campus with us this summer! Currently, females are scheduled to reside in West Mignon and males in Alumni Tower. If this should change, we will let you know.

This year, our summer program will begin with Move-In on Wednesday, June 3, 2020 and end on Friday, July, 3rd. We will send out move in times and bus schedules for the Summer Academy at the end of April. In order for your student to attend we need you to complete and send in several forms. Included in this packet are:

A **tentative** calendar of all our special events  
Forms to complete, sign & date, and return to Upward Bound  
(**please use blue or black ink only— no pencil**).

**Please sign and complete ALL forms and return to the Upward Bound office by April 9, 2020:**

- Permission to Participate & Educational Release
- Medical/Dental Release
- Student Medical Data
- MSU Student Medical History Forms
- MSU Behavioral Agreement for Summer Camp Participants
- Student Contract
- Pick-Up Authorization Form
- Day Trips Contract
- T-Shirt Size/Bus or Parent Drop off form
- Junior Trip Contract (*only for Juniors*)

All forms included in this mailing should be returned to our office by **April 9, by 4:00 pm**. Unfortunately, any late submissions cannot be accepted because we are required to have our numbers in to the University by April 10<sup>th</sup>. If you misplace these forms, we can send you additional copies, or you can download them from our website: [www.moreheadub.org/summer-forms](http://www.moreheadub.org/summer-forms).

Please note: The MSU Student Medical History Form requires immunization information. **Please provide Upward Bound a copy of this immunization record with your completed forms.** You may obtain a copy of your son/daughter's immunization record from your county health department; some high schools may also maintain this information. **We do not keep immunization records that you may have previously submitted to Upward Bound**, and therefore you will have to submit these each year. Several forms have information on the front and back side of the paper; be sure to complete both sides and to **SIGN ALL FORMS WHERE INDICATED.**

Because the students come home every weekend, we do not allow students to have visitors on campus, or to leave campus with visitors. However, we also know that there may be times that a parent/legal guardian, or someone authorized by a parent/legal guardian, may need to pick up a student to provide transportation home on Friday afternoons. **Students are not allowed to leave campus with anyone (other than parents/legal guardians) at any other time.**

Because students are only allowed to miss three days, we encourage you to schedule doctor, dentist, and other appointments on Friday afternoons after the student returns home for the weekend. You might also be able to schedule appointments before June 3rd or after July 3rd. If something arises and you must pick up your son/daughter for an appointment, please call the Upward Bound office ahead of time so we can make arrangements with the student to meet you and to have staff available to check the student out.

If your son/daughter will not be able to attend Upward Bound this summer, please complete the form at the beginning of this packet.

At the end of April we will send out a packet with check-in times and locations.

Thank you for agreeing to share your son or daughter with us this summer. If you have any questions before the students arrive on campus for the summer, or anytime while they are with us, please feel free to call me, or any of the Upward Bound staff. We can be reached at (606)-783-2611. Our normal office hours are 8:00 a.m. - 4:30 p.m. If we are not in when you call our office, please leave a message for us with your name and number and we will return your call as soon as possible.

Sincerely,



Amanda E. Lewis  
Director, The Upward Bound Programs  
Morehead State University

Enclosures